

## Scheme of Delegation

	Strategic leadership and oversight; quality assurance; independent triangulation and evaluation of reporting/data; provision of appropriate challenge as well as support to ensure robust accountability for fulfilment of vision. strateev and statutory duties.	Aldridge Education Members	Trust Board or Trust Committee	Cluster Group	Local Governing Committee
Ref	Functions				
V1	Set the MAT vision/shared goal, ethos and entrepreneurial values/qualities/attributes	x			
V2	Determine the strategic direction by developing, monitoring and evaluating the impact of 3-5 year strategic plan		x		
V3	Provide support and challenge on academy KPI, impact or AIP and progress alerting Trust Board of any identified risks				x
V4	Determine and monitor impact of Academy Improvement Plan (AIP) incl. KPIs to evaluate extent of progress				x
V5	Determine the MAT's risk and assurance strategy		x		
V6	Determine the MAT's curriculum strategy		x		
V7	Determine, and review annually, the MAT governance structure, framework and associated rules, policy and procedures		x		
V8	Determine, review and/or withdraw the MAT's scheme(s) of delegation (in consultation with the CEO &/or Baker Dearing Educational Trust for UTCs); oversee the monitoring and evaluation of the effectiveness and efficiency of its implementation		x		
V9	Determine MAT policy and principles in line with vision, ethos, and entrepreneurial values		x		
V10	Propose to amend Articles of Association subject to DfE &/or Charity Commission consent	x			
V11	Provide support and challenge on the delivery of the Cluster Improvement Plan			x	
V12	Determine MAT communications, PR, marketing and branding strategy		x		
V13	Act as ambassadors in line with agreed code of conduct in order to promote AE MAT positively	x	x	x	x

Level 1	Strategic leadership and oversight; quality assurance; independent triangulation and evaluation of reporting/data; provision of appropriate challenge as well as support to ensure robust accountability for fulfilment of vision, strategy and statutory duties.	Aldridge Education Members	Trust Board or Trust Committee	Cluster Group	Local Governing Committee
Ref	Functions				
E1	Monitor delivery of an entrepreneurial curriculum (core and extra-curricular) evidences a positive impact upon student progress and outcomes and development of the associated values/qualities/attributes in line with MAT vision/shared goal and strategy and DfE expectations of an approved academy sponsor				x
E2	Scrutinise academy data gathered from a range of sources and provide challenge re the impact of the implementation of an entrepreneurial curriculum and values in line with AIP or CIP			x	x
E3	Scrutinise comparison of academies' scorecard reports and national benchmarking information to ensure standards and outcomes are on track to meet or exceed objectives set in 3-5 year strategic plan and AIPs				x
E4	Scrutinise and provide robust challenge in relation to progress and attainment data over time and against baseline assessments for ALL student groups; paying particular regard to vulnerable student groups including those with additional needs &/or a SEND statement or Education, Health, Care (EHC) Plan and the associated legislation/codes of practice.				x
E5	Ensure the ongoing programme of academy self-evaluation evidences a high quality of education provision for all phases and specialist types is in line with vision, ethos and values; and is on track to meet the Ofsted Inspection Handbook key judgement areas and associated criteria for either 'good' or 'outstanding', and to produce annual report.				x
E6	Determine AIP link roles to align individual governor skills to identified priorities in the first scheduled meeting of each academic year; AND agree and implement a schedule of AIP Link Visits at timely intervals to independently source and triangulate internal reporting in line with Link Visit Policy and protocols				x
E8	Ensure curriculum delivers Trust vision, strategy and entrepreneurial values and enough teaching time is provided to cover the national curriculum and other statutory requirements e.g. EYFS framework				x
E9	Ensure each Academy promotes the physical and mental health and emotional wellbeing of all pupils and protects them from harm; including robust and secure safeguarding policy and practice and maintenance of the Single Central Register (SCR)				x
E10	QA/ensure the board's duty to actively promote British values is evidenced as part of students' Spiritual, Moral, Social and Cultural (SMSC) development incl. student voice / democracy				x
E12	Develop/implement, in consultation with regional stakeholders, a Cluster Stakeholder Engagement and Communications Plan to evidence consistency of key messages and compliance with the board's duty to regard the views of parents in local decision making			x	

E13	Ensure the board's duty to provide a high quality of careers information, advice and guidance is evidenced in line with the relevant Funding Agreements				x
E15	Ensure compliance with the board's duty to consider complaints about each academy and any community facilities or services it provides. Including maintenance of a formal complaint log to manage all complaints to a resolution in line with Trust policy				x
E17	QA/ensure compliance with the board's legal duties in relation to student exclusion				x
E18	Oversee/ensure Trust compliance as an Admissions Authority working with the relevant Local Authority				x
E19	QA/ensure that each academy maintains admission and attendance registers in accordance with The Education (Pupil Registration) (England) Regs 2006				x
E20	QA/scrutinise and provide robust challenge in relation to student applications, admissions, attendance, absence and exclusions in line with the associated legislation &/or Admissions Code.				x
E21	QA/ensure that the board fulfils its legal duty to provide a free school meal for reception, Y1 and Y2 pupils in line with grant funding and The Requirements for School Food Regs 2014				
E22	Ensure that the entrepreneurial attributes and links with local business are developed, embedded and maintained.			x	x

## Scheme of Delegation

Level 1	Strategic leadership and oversight; quality assurance; independent triangulation and evaluation of reporting/data; provision of appropriate challenge as well as support to ensure robust accountability for fulfilment of vision, strategy and statutory duties.	Aldridge Education Members	Trust Board or Trust Committee	Cluster Group	Local Governing Committee
Ref	Functions				
F1	Set the scheme of financial delegation and framework of internal controls		x		
F2	QA/ensure appropriate oversight of the MAT's financial affairs (incl. AFH compliance and appropriate oversight of financial transactions)		x		
F3	Oversee the preparation of accruals accounts to give a true and fair view of the MATs use of resources in accordance with existing accounting standards		x		
F4	Oversee compliance with Master Funding Agreement (MFA)		x		
F5	QA/ensure compliance with the Supplemental Funding Agreement(s) including its annexes				x
F6	Oversee/ensure compliance with the latest Academies Financial Handbook (AFH)		x		x
F7	Oversee/ensure the setting of balanced budgets for each financial year to 31 August AND the board's approval(s) are captured in the minutes		x		
F8	Propose a balanced budget for each financial year to 31 August for approval by the Board				x
F9	QA/monitor and evaluate the impact and extent of economy, effectiveness and efficiency (VfM) in the academies' use of the delegated resources (financial and human) against their AIP				x
F10	QA/ensure that each academy maintains spending within its delegated budget AND evidences value for money (VfM); regularity; propriety				x
F11	Oversee/ensure that a 3 year budget forecast is prepared and submitted to the EFA within the deadline set		x		
F12	Oversee/ensure that EFA approval is sought where the delegated limits are exceeded for: writing off debts/losses; entering into guarantees, letters of comfort or indemnities including special payments (i.e. staff severance, compensations or ex gratia); acquisition and disposal of fixed assets; leasing (some relating to land or buildings or all finance leases)		x		
F13	Determine, as part of short and long term financial planning; the % of GAG pooling required to meet specific, identified needs whilst ensuring GAG funding fully benefits all its current, registered students. Put an appeals mechanism in place to ensure fair treatment.		x		
F14	Oversee/QA/ensure sufficient rigour and scrutiny in the budget management process to understand and address variances between the budget set and actual income/expenditure				x

## Scheme of Delegation

Level 1	Strategic leadership and oversight; quality assurance; independent triangulation and evaluation of reporting/data; provision of appropriate challenge as well as support to ensure robust accountability for fulfilment of vision, strateev and statutory duties.	Aldridge Education Members	Trust Board or Trust Committee	Cluster Committee	Local Governing Committee
A1	Oversee compliance with Charity Law; evidence trustees' awareness of relevant CC publications to inform decision making, policy and practice		x		
A2	Oversee compliance with Company Law; evidence trustees' awareness of their duties		x		
A3	Oversee compliance with Articles of Association	x	x		
A4	Oversee compliance with DfE (incl. its executive agencies) as the regulator of academies		x		
A5	Oversee/ensure compliance with The Education (Independent School Standard) Regulations 2014		x		
A8	Oversee the completion of due diligence and fit with strategy prior to approving the opening or acquisition of any type of new education provision		x		
A9	Ensure effective separation of roles across the MAT and specifically within its governance structure; membership; attendance and reporting by executive leaders at trust board and/or trust committee meetings		x		
A10	Ensure accountability, integrity, transparency and openness in the management of the MAT's financial affairs in line with Nolan Principles; including fully completed registers of interest (incl. connected parties) information to be published on the MAT's website; disclosures; gifts; novel and/or contentious transactions		x		
A12	Oversee compliance with strategic risk management requirements incl. contingency and business continuity planning; insurance and indemnities; audit;		x		
A13	Oversee compliance with the MAT's investment and risk policy in line with Articles of Association; AFH and CC14 guidance		x		
A14	Appoint (or remove) the external auditors in writing with a separate letter of engagement issued for external audit and additional services to incl. provision for removal of auditors.		x		
A15	Ensure that the committee's work informs the annual governance statement and accounting officer's statement on regularity, propriety and compliance produced and submitted as part of the externally audited accounts return to the EFA		x		
A17	Receive/approve the annual externally audited accounts; ensuring value for money, regularity and propriety in the MATs use of public monies in line with annual accounts direction and CC Statement of Recommended Practice (SORP)	x	x		
A18	Appoint or remove the MAT's internal auditors		x		
A19	Oversee/ensure compliance with HM Treasury's guidance 'Review of the Tax Arrangements of Public Sector Appointees' in relation to executive leaders.		x		

## Scheme of Delegation

Level 1	Strategic leadership and oversight; quality assurance; independent triangulation and evaluation of reporting/data; provision of appropriate challenge as well as support to ensure robust accountability for fulfilment of vision, strategy and statutory duties.	Aldridge Education Members	Trust Board or Trust Committee	Cluster Group	Local Governing Committee
Ref	Functions				
HR1	Oversee audit of skills and implementation of the search, recruitment and nomination of trustees and governors based on skills in line with MAT vision and strategy and DfE Competency Framework for Governance		x		
HR2	Oversee implementation of the MAT's recruitment, retention and succession strategy for key governance, executive, support and teaching posts		x		
HR4	Oversee the appointment or dismissal of all executive staff i.e. CEO; CFO; COO; education director(s)		x		
HR3	Oversee the appointment or dismissal of the governance manager, company secretary and/or clerk(s)		x		
HR4	Oversee the appointment or dismissal of appropriately qualified &/or experienced finance staff		x		
HR5	Appoint or remove Members; AND Member appointed trustees	x			
HR6	Oversee the appointment or removal of any patrons or honorary officers; all sponsor and co-opted trustees and governors incl. those appointed to positions of office		x		
HR7	Oversee the process of governance self-evaluation of effectiveness and efficiency annually (collectively, individually and 360° for Chairs) & commission an external review every 3 years		x		
HR8	Oversee the development and implementation of the strategy to increase leadership capacity across the MAT		x		
HR9	Oversee the performance management of the CEO and executive team		x		
HR10	Establish and delegate securing accountability for achievement of the MAT vision and strategy via robust performance management of CEO to a small CEO Performance Review Panel; AND consider the commissioning of a suitably qualified and experienced External Advisor		x		
HR11	Oversee and delegate the pay review of the CEO, executive team and all other employees to a suitable trust committee(s) or panel(s)		x		
HR12	Oversee and delegate securing accountability for implementation of the MAT vision and strategy to the CEO via robust performance management of the Executive Team with input from trustees		x		
HR13	Set the staffing structure according to curriculum and operational needs in order to derive maximum value for money across each cluster and the MAT as a whole		x		x
HR14	Scrutinise and provide robust challenge in relation to academy staff deployment, absence and morale upon educational performance				x
HR15	Oversee compliance with The Equality Act 2010 across the MAT; incl. compliance with the MAT's disability and equality statement		x		x